

TOWN OF BIRCH HILLS

BYLAW 02/19

A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES

The Council of the Town of Birch Hills in the Province of Saskatchewan enacts as follows:

1. In this bylaw:
 - a) "Administrator" shall mean the administrator or CAO of the municipality;
 - b) "Council" shall mean the council of the municipality; and
 - c) "Municipality" shall mean the Town of Birch Hills.

2. The administrator, together with another person designated by council to sign cheques on its behalf, is hereby authorized to pay certain accounts either by cheques or by electronic transfer in a timely fashion, namely:
 - a) wages and salaries payable to municipal employees;
 - b) employee payroll deductions, including municipal contributions;
 - c) telephone, mobility, water, energy, and power services;
 - d) collections on behalf of other taxing authorities
 - e) account card account

3. The administrator shall advise council at its next regular meeting of the particulars of transactions undertaken in accordance with section 2 of this bylaw, including but not limited to:
 - a) the transaction date
 - b) the amount paid
 - c) the payee
 - d) any other particulars requested by council

4. Bylaw No. 01/93 is hereby repealed

Read a third time and adopted
this 13th day of March 2019



Mayor

Certified a true copy of Bylaw #02/19
adopted by resolution of council on the
13th day of March 2019.



Chief Administrative Officer

