

COUNCIL MEETING

January 8, 2013

Minutes of the Regular Meeting of Council for the Town of Birch Hills held on Tuesday, January 8, 2013 at 7:30 pm in the Council Chambers of the Civic Centre

Present: Mayor: Shirley Ulvild
Councillors: Tyler Cochrane, Owen Stubbs, John Herd
Barry Evans, Dale Pratt, Sharon Rolfes
Administrator: Tara Gariepy

A quorum being present, Mayor Shirley Ulvild called the meeting to order at 7:30 pm.

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| 1/13 | AGENDA | HERD
EVANS | That the Agenda be accepted as presented to Council.

CARRIED. |
| 2/13 | MINUTES OF MEETING | PRATT
TYLER | That the minutes of the last Regular Meeting of Council of December 19, 2012 be accepted as presented to Council.

CARRIED. |
| 3/13 | CORRESPONDENCE | HERD
EVANS | That the following correspondence be received and filed:
- SAMA – Notice of SAMA Annual Meeting – April 16, 2013
- Meridian Surveys Ltd. – Subdivision Survey
- EPS Management Services – Monthly Report (December)
- Birch Hills Fire Department – Honorarium Increase

CARRIED. |
| 4/13 | ACCOUNTS PAYABLE | COCHRANE
PRATT | That the accounts presented as the List of Accounts for Approval for both December 31, 2012 and January 8, 2013, attached hereto and forming part of these minutes, be approved for payment.

CARRIED. |
| 5/13 | PURCHASE CHEMICAL PUMP | EVANS
PRATT | That the Town approve the purchase of a new chemical pump for the Water Treatment Plant.

CARRIED. |
| 6/13 | WASTE SITE HOURS | HERD
ROLFES | That the waste site/transfer station will be closed on Wednesdays from November 1 st through April 1 st .

CARRIED. |
| 7/13 | GIRL GUIDES FRUIT DRIVE | PRATT
COCHRANE | That the Birch Hills Girl Guides use the hallway of the Civic Centre for their fruit drive.

CARRIED. |
| 8/13 | ASSESSMENT & TAXATION WORKSHOP | COCHRANE
EVANS | That the Town approve the Administrator and Assistant attend the 2013 Assessment Revaluation & Property Tax Policy Workshop held in Prince Albert on January 16, 2013 and further that the Town Office will be closed that day.

CARRIED. |

9/13	BYLAW 1/13	EVANS PRATT	That Bylaw 1/13, that being a Bylaw of the Town of Birch Hills to enter into an agreement for janitorial services to the Birch Hills Civic Centre be introduced and read a first time.	CARRIED.
		ROLFES HERD	That Bylaw 1/13, that being a Bylaw of the Town of Birch Hills to enter into an agreement for janitorial services to the Birch Hills Civic Centre be read a second time.	CARRIED.
		STUBBS COCHRANE	That Bylaw 1/13 be given three readings at this time.	CARRIED UNANIMOUSLY.
		PRATT EVANS	That Bylaw 1/13, that being a Bylaw of the Town of Birch Hills to enter into an agreement for janitorial services to the Birch Hills Civic Centre, attached to and forming part of these minutes, be adopted by Council.	CARRIED.
10/13	TOWN LAW FIRM	ADAMS EVANS	That the Town of Birch Hills continue with Mr. Lyle Zuk from the law firm of Wilcox-Zuk-Chovin as solicitors for 2013.	CARRIED.
11/13	COUNCIL MEETING DATES	PRATT COCHRANE	That Council Meetings in 2013 be held on the 2 nd and 4 th Wednesdays from February to December; with one meeting during the months of July, August and December to be determined by Council.	CARRIED.
12/13	TOWN AUDITORS	EVANS STUBBS	That the Town of Birch Hills continue with Meyers-Norris-Penny as Auditors for 2013.	CARRIED.
13/13	BOARD OF REVISION	COCHRANE PRATT	That the Town have a joint Board of Revision for 2013 with the RM of Birch Hill and that the remuneration remain at \$80.00 per day, and	
			That the Town appoint Ashley Quayle and Dave McTaggart to the Board and further appoint Joan Budnick as Secretary to the Board at a rate of \$12.00 per hour.	CARRIED.
			(List of Fire Department Members – Tabled until the February 13 th Meeting)	
14/13	REGIONAL LIBRARY BOARD	EVANS COCHRANE	That the Town appoint Marsha Bompais, Val Quayle, Karen Lemon, Rebecca Quaale, Deloris Dix, Anne Wood, and Lee-Ann Hood to the Local Library Board; and further Lee-Ann Hood be appointed as the Wapiti Library Representative.	CARRIED.
15/13	CEMETERY BOARD	STUBBS HERD	That the Town appoint Wayne Boyle, Ray Stangeland, Marilyn Sorsdahl, and Beth Rude.	

16/13	COMMITTEE APPOINTMENTS	ROLFES EVANS	That the 2013 Committee Appointments be made as per the attached list.	CARRIED.
17/13	MILEAGE RATE	COCHRANE STUBBS	That the mileage rate for the Town of Birch Hills remain the same; that being \$.44 per km.	CARRIED.
18/13	REMUNERATION AND PER DIEM	COCHRANE EVANS	That the remuneration be increased to \$7,500 for Mayor and \$4,000 for Councillor; and further, the per diem for the Mayor and Councillors be set at \$175.00 for full day and at \$50.00 for a local meeting under 3 hours.	CARRIED.
19/13	SALARY	HERD PRATT	That Tara Gariepy's and Laurie Berube's salary be increased by 2%.	CARRIED.
20/13	ADJOURN	PRATT STUBBS	That the meeting adjourn at 12.00 am.	CARRIED.

Mayor

Administrator